



Better Data. Better Decisions.

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Jon D. Doolittle  
President and CEO

**\*\*\* JOB OPENING NOTICE \*\*\***

Open: September 15, 2023

**Business Intelligence Operations Specialist**

The Hospital Industry Data Institute (HIDI), the data company of the Missouri Hospital Association (MHA), is seeking a business intelligence operations specialist to be responsible for creating and maintaining documentation for data flow processes, conducting comprehensive tests for system modifications and translating customer requirements into effective data structures. The role also manages Tableau server resources, configurations, licenses and security measures to ensure peak performance, data protection and compliance with standards. A combination of a bachelor's degree in information systems or in a related discipline and/or five years of combined experience in a database/analytic role is required. Proven experience in overseeing the design, development and implementation of software systems, applications and related products is required. Must possess a strong understanding of SQL database structure design, security principles and general software management best practices. Must be self-motivated and directed with keen attention to detail. Strong time and task management skills and ability to work productively on multiple simultaneous projects and timelines is desired. Strong analytics, critical thinking, writing and interpersonal communication skills are required. Experience working in Lean/Agile/Scrum team-based development environments desirable. This position is eligible for working remotely on a full-time basis. Ideally, candidate should live within driving distance from our corporate offices in Jefferson City, Missouri, as the employee will be requested to attend meetings in person from time to time. The employee must be able to travel to and from the corporate offices without any restrictions. HIDI is an equal opportunity employer with a drug and smoke-free work environment. HIDI participates in the E-Verify Program. Submit resume and salary requirements to Human Resources, P.O. Box 60, Jefferson City, MO 65102-0060 or fax to 573-893-7665.