

Nonurban Missouri Healthcare Coalition Continuity of Operations



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Name	Title	Date	Summary of Changes

Activation and Response Function

The activation and utilization of the NUMO HCC COOP Plan will be based upon demonstrated need and incorporated into routine operations and response capabilities. The NUMO HCC will strive to maintain activation and response structures as laid out in the NUMO HCC Response Plan p5. Member organizations should continue to nominate and appoint replacement representatives as the need arises. Immediate actions and the prioritization of communication, collaboration and coordination functions are based on need and established response roles within the NUMO HCC and the associated regions. These are laid out in the NUMO HCC Response Plan p15.

Orders of Succession and Delegation of Authority

The NUMO HCC has no legal or jurisdictional authority. Each of the five regions that compose the NUMO HCC have their own leadership structures and will fill openings as timely as possible from within their own regions. The NUMO HCC Board will review active Regional NUMO HCC Members who are nominated and appointed by their region for representation on the board. Thirty days is the preferred timeframe for nominees to be appointed to the NUMO HCC board. The NUMO HCC Governance p9 lays out this process.

Safety Assessments:

HVA

Each region of the Nonurban Healthcare Coalition conducts a Hazard Vulnerability Assessment each year to inform planning, training, and exercises. HVAs are recorded in the EMResource library in addition to regional EMPower data.

REGIONAL ASSETS

MHA provides oversight of facilities that house and maintain the regional assets. All assets available to Nonurban MO HCC members are on the Mobile Medical Asset view of EMResource®.

The housing facilities must maintain and ensure that the assets are always ready for deployment. This is done by quarterly testing, preventive maintenance, and drills.

In addition, each resource can be found on the **NUMO HCC HICS 258**. Requests for assets will be considered based upon order of request, demonstrated need and if necessary, a command decision will be made for strategic placement of the requested asset.

Communication

HCC COMMUNICATIONS

The primary communication method for the non-urban Missouri health care coalition is Juvare's EMResource and eICS platforms and the secondary communication is MOSWIN radios. However, there are numerous modes of communication available to anyone at any time. During emergency situations, communication systems may become overloaded because of an increased need for messaging, and a system failure can occur as a result.

All coalition members have access to and have shared the necessary landline telephone, cellular telephone and email contact information for inclusion on the coalition contact information roster.

The Nonurban MO HCC utilizes the following communication platforms. Each platform is tested through reoccurring drills.

Juware

The Nonurban MO Board adopted the Juware platforms EMResource® and eICS® for primary monitoring and notification tools for Nonurban MO HCC members. Members are required to participate in any drills or exercises to strengthen their knowledge of the systems.

MOSWIN, HEAR, VHF and 800 MHz Radios

Refer to the MOSWIN Standard Operating Guide for utilizing the radios.

Amateur Radio

Healthcare coalition members should use amateur radio as a backup communications service, specifically for point-to-point communications. The HCC relies on the members who are certified to operate the radios to assist with communication.

The NUMO HCC also maintains a printable **HICS 205** as a central resource for members and Regional Liaisons as a central nonelectronic resource. This document is updated and validated at minimum annually.

The NUMO HCC does not rely on one physical location. The NUMO HCC primarily operates and convenes virtually. The identified communication tools have their own internal disaster plan to maintain operations and functionality during a catastrophic event. Should the full NUMO HCC not be able to connect, the Regions of the HCC would continue to communicate, collaborate and coordinate resources and support ESF 8 activities until traditional measures can be recovered. Regional contact member information is included in the HICS 205 and on eICS.

Needs that can be met and addressed within the Regional component of the NUMO HCC will be encouraged to utilize regional resources and assets. The NUMO HCC liaisons and board members will address and prioritize assets that are moved out of the home region in support of an ongoing response. It is recognized that only HCC assets are managed in this method and regions may have other assets managed through separate processes that may be needed to navigate prior to deployment to the requested entity or site.

Essential Records

Essential records are maintained in accordance to the Missouri Hospital Association record retention and preservation policy. NUMO HCC Documents, plans and annexes are maintained in the EMResource library. NUMO HCC Regional liaisons maintain a written copy of key documents that is updated annually or as needed.

Key documents:

NUMO HCC Governance Document

NUMO HCC Preparedness Plan

NUMO HCC Response Plan

NUMO HCC Highly Infectious Disease Annex

NUMO HCC Pediatric Annex

NUMO HCC Burn Annex

NUMO HCC COOP Annex