

MEDICAL STAFF

Self-Assessment Questions	YES	NO	N/A	Date/Initials	Comments
<p>Is the hospital part of a health system consisting of multiple separately certified hospitals with a unified and integrated medical staff?</p> <p>If yes above, is the medical staff and its policies and procedures:</p> <p>a. representative of any unique hospital circumstances?</p> <p>b. able to voice needs and concerns unique to their location and have them addressed?</p> <p>A-0351 COP §482.22(b)(4)(iii) A-0352 COP §482.22(b)(4)(iv)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<p>Does the medical staff as a body, or through committee, review and evaluate:</p> <p>a. the qualifications and competency of each practitioner every 24 months.</p> <p>A-0340 COP §482.22(a)(1)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<p>Is a separate credentials file maintained for each medical staff member or applicant?</p> <p>A-0340 COP 482.22(a)(1)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<p>Do the medical staff bylaws, rules and policies:</p> <p>a. outline the organization of the medical staff and committee functions?</p> <p>b. comply with accepted medical practices?</p> <p>c. get revised on an ongoing basis and are they enforced?</p> <p>d. provide for a formal procedure including:</p> <p>- inquiry of the National Practitioner Data Bank when processing applications?</p> <p>e. describe duties and scope of privileges for each category of practitioner?</p> <p>f. provide for an active staff and other categories as designated in the governing body bylaws?</p> <p>g. describe the voting rights, attendance requirements, designation and selection of officers along with eligibility for holding offices or committee appointments?</p> <p>h. designate that the head of the medical staff be a physician?</p> <p>i. describe any limitations or restrictions relating to location of residence of office practice for each category?</p> <p>j. establish criteria for the content of patients' records and for provisions for their timely completion and disciplinary action for non-compliance?</p> <p>k. require a physician member of the medical</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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staff be on duty or available within a reasonable period of time for emergency service at all times?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
l. require a history and physical done by a physician or other qualified individual in accordance with state and hospital policy 30 days prior to admission to be updated within seven days prior to admission or 24 hours after admission?*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
m. require the history and physical to be placed in the medical record within 24 hours after admission?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
n. require the medical staff attempt to secure and document permission to perform autopsies and notify the medical staff, specifically the attending practitioner, when an autopsy is performed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
o. specify the individuals who can make entries into the patient medical record?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
p. define the entries in the medical record by house-staff or non-physicians that require counter-signing by supervisory or attending medical staff members?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
q. if no H&P required, an assessment be completed and documented after registration, but prior to surgery or procedure requiring anesthesia, when receiving specific outpatient surgical or procedural services by a physician, oral and maxillofacial surgeon or other qualified licensed individual in accordance with state law and hospital policy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
r. is the policy outlining the above assessment based on patient age, diagnosis, type and number of surgeries scheduled to be performed, comorbidities and level of anesthesia, nationally recognized guidelines and standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
*except when receiving outpatient surgical/procedural services and when the medical staff has developed and maintained a policy that identified specific patients that do not require a CMH&P or any update to it, prior to the specific surgery or procedure.					
A-0347 COP §482.22(b)					
A-0347 COP §482.22(b)(3)					
A-0450 COP §482.24(c)(1)(2)(3)(4)					
A-0358 COP §482.22(c)(5)(i)					
A-0359 COP §482.22(c)(5)(ii)					

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A-0360 COP §482.22(c)(5)(iii) A-0362 COP §482.22(c)(5)(v) A-0364 COP §482.22(d)					
Does the medical staff: a. have a formalized organizational structure? b. have lines of functionality and responsibility delineated? c. meet at intervals necessary to accomplish its required functions and permanently maintain signed confidential minutes of the meetings? d. have a mechanism for monthly decision-making by, or on behalf of, the medical staff? A-0356 COP §482.22(c)(3) A-0347 COP §482.22(b)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
For hospitals who are part of a hospital system and have a unified medical staff after July 11, 2014, is there evidence the majority of the medical staff holding privileges voted in accordance with bylaws to accept a unified medical staff? Is there a mechanism in the by-laws for how medical staff can opt-out of having a unified medical staff? A-0349 COP §482.22(b)(4)(i)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Does the medical staff attempt to secure autopsies in all cases of unusual deaths or of medical/legal and educational interest? A-0364 COP §482.22(d)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is the method for documenting permission to perform an autopsy defined? A-0364 COP §482.22(d)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is there a system in place for notifying the medical staff, and specifically the attending practitioner, when an autopsy is being performed? A-0364 COP §482.22(d)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
For telemedicine furnished by a distant hospital, does the medical staff grant privileges based on the others hospital's credentialing process? If so, a. is the distant site hospital a Medicare participating hospital? b. is the individual practitioner credentialed at the distant site hospital? c. is the individual licensed in the state of the distant site hospital?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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<p>d. does hospital have an internal review process to evaluate the performance of the practitioner including adverse events and all complaints against practitioner? A-0342 COP §482.22(a)(3)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<p>For telemedicine furnished by a telemedicine entity, does the medical staff grant privileges based on the entity's credentialing process? If so,</p> <p>a. is the individual practitioner credentialed at the telemedicine entity?</p> <p>b. is the individual licensed in the state of the telemedicine entity?</p> <p>c. does the telemedicine entity have an internal review process to evaluate the performance of the practitioner including adverse events and all complaints against practitioner? A-0343 COP §482.22(a)(4)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<p>Does your hospital review the telemedicine services provided and provide feedback to the distant-site hospital which at a minimum includes all adverse events and complaints received related to the telemedicine service provided under the agreement? A-0342 482.22(a)(3)(iv)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<p>Note: If the hospital receives telemedicine services from an entity that is <u>not</u> a Medicare-participating hospital, review the requirements under A-0343 §482.22(a)(3)&(a)(4)</p>					