

HOUSEKEEPING SERVICES

Self-Assessment Questions	YES	NO	N/A	Date/Initials	Comments
Are housekeeping services headed by a director who is qualified by education, training and experience in the principles of hospital housekeeping? 19 CSR 30-20.114(1)(A)1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Does this individual report to a designated administrative officer? 19 CSR 30-20.114(1)(A)1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Do written policies and procedures define and describe the scope of housekeeping services? 19 CSR 30-20.114(1)(A)2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are these policies and procedures reviewed in cooperation with the infection control program and kept current? 19 CSR 30-20.114(1)(A)2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are there sufficient trained personnel to meet the needs of housekeeping services? 19 CSR 30-20.114(1)(A)4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are all solid wastes generated within the hospital collected in appropriate containers for disposal? 19 CSR 30-20.114(1)(A)5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is there a mechanism for the review and evaluation on a regular basis of the quality of housekeeping services provided? 19 CSR 30-20.114(1)(A)6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Does the hospital have organized services (either in-house or commercial) which ensure that adequate supplies of clean linens are available? 19 CSR 30-20.114(1)(B)1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
If a commercial laundry service is used, has the hospital verified that the processing and handling of linen complies with this rule and by following manufacturer's recommendations? 19 CSR 30-20.114(1)(B)5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are there specific written procedures for the processing, distribution and storage of linen? 19 CSR 30-20.114(1)(B)1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are these procedures reviewed in cooperation with the infection control committee and kept current? 19 CSR 30-20.114(1)(B)1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

HOUSEKEEPING SERVICES

Self-Assessment Questions	YES	NO	N/A	Date/Initials	Comments
Is soiled linen processing physically separated from both the clean linen storage and the soiled linen holding areas? 19 CSR 30-20.114(1)(B)2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is only commercial laundry equipment used to process hospital linen? 19 CSR 30-20.114(1)(B)2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is clean linen stored and distributed in a way that minimizes microbial contamination from surface contact or airborne particles? 19 CSR 30-20.114(1)(B)3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is soiled linen collected at the point of use and transported to the soiled linen holding room in a manner that minimizes microbial dissemination into the environment? 19 CSR 30-20.114(1)(B)4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Is there a regular review and evaluation of the quality of laundry and linen services? 19 CSR 30-20.114(1)(B)6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Helpful Hints

- Housekeeping and Laundry are titled Environmental Waste Management and Support Services in the hospital license rule.

Key Resources and Links

- [19 CSR 30-20.114](#)