

GOVERNING BODY

| Self-Assessment Questions | YES | NO | N/A | Date/Initials | Comments |
|--|--------------------------|--------------------------|--------------------------|---------------|----------|
| a. employees making a report may remain anonymous? b. no supervisor or individual with authority to hire or fire shall prohibit employees from making a report? c. no supervisor or individual with authority to hire or fire shall discriminate against, dismiss, penalize or in any way retaliate against or harass an employee who makes a report? 197.285 RSMo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| Do the bylaws of the governing body: a. provides for the appointment, authority and responsibilities of the CEO and medical staff members of the governing body? b. provide for the election of officers and the appointment of standing and special committees as needed? c. establish a direct and effective means of liaison among the governing body, the administration and the medical staff? d. describe and convey authority to the CEO for the administration of the hospital and all its activities? e. require that the medical staff, hospital personnel and all auxiliary organizations, directly or indirectly, be responsible to the governing body through the CEO? f. designate a qualified individual to act in the absence of the CEO? g. provide for the selection and appointment of medical staff members based upon a defined criterion and in accordance with an established procedure for processing and evaluating applications? h. require that the medical staff develop and adopt medical staff bylaws and rules? i. provide for appeal and hearing procedures for the denial of reappointment and the denial, curtailment, suspension, revocation or other modification of clinical privileges of a member of the medical staff? j. assure that notification of denial of appointment, reappointment, curtailment, suspension, revocation or modification of privileges are in writing and indicate the reason(s) for this action? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |

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|---|--|--|--|---------------|----------|
| expenditures? A-0073 COP §482.12(d) | | | | | |
| The hospital maintains a list of all contracted services including the scope and nature of services provided? For each contracted service, the governing body: a. evaluates the quality of each service? b. ensures the COP are being met for the service contracted? A-0083 COP §482.12(e) A-0084 COP §482.12(e)(1) A-0085 COP §482.12(e)(2) | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |

Helpful Hints

- See also [Survey and Cert Letter 05-04](#), [Survey and Cert Letter 07-13](#), [Survey and Cert Letter 08-12](#), [Survey and Cert Letter 11-32](#) and [Survey and Cert Letter 14-45-Hospital](#)
- Hospital in systems operating under one governing body should consult [COP §482.12\(a\)\(10\)](#)

Key Resources and Links

- Appendix A-Governing Body [COP §482.12](#)